



Hints & Tips

Esta: Visa Waiver Programme

Please make your clients aware that they must use the official website for ESTA applications which is located at <https://esta.cbp.dhs.gov>. Note there is a charge of \$14 & is valid for 2 years or if your current passport expires in the meantime.

It is very important to note that it is each individual passenger's responsibility to ensure the correct completion of the ESTA application when traveling or entering the USA from another country.

Which countries participate in the Visa Waiver Program?

| | | | | | |
|-----------|---------|---------|---------------|-----------|-------------|
| Andorra | Denmark | Hungary | Liechtenstein | Norway | Slovenia |
| Australia | Estonia | Iceland | Lithuania | Portugal | South |
| Austria | Finland | Ireland | Luxembourg | Republic | Korea |
| Belgium | France | Italy | Monaco | of Malta | Spain |
| Brunei | Germany | Japan | Netherlands | San | Sweden |
| Czech | Greece | Latvia | New Zealand | Marino | Switzerland |
| Republic | | | | Singapore | United |
| | | | | Slovakia | Kingdom |

Other nationalities you must check if they require a visa to enter the US.

Pre clear US Customs and Immigration.

All direct flights to the US with the exception of EI 139 to New York and the EI 109 to Boston will preclear customs & immigration in Dublin/Shannon Airport.

SFPD: Secure Flight Passengers Data information is two pieces of information required by the airlines, date of birth and middle name only if it appears on your passport. This information allows our office to issue your airline tickets.

Passport Validity.

An Irish passport need remain valid only for the duration of the holder's stay in the US. All other nationalities please check with the relevant embassy.

Baggage: 1 free checked bag allowed per person. Any extra checked baggage there will be an additional charge per bag per person payable at check-in (between \$50usd and \$70). Please be advised if you are breaking your journey over 24hrs there will be charge for all checked bags. (Charge for 1st and 2nd bag at check-in)

Baggage allowance: Most transatlantic airlines allow 23kg.

Carry on bags:

You may carry on 1 bag per person provided it is within the airlines size restrictions. (56cm length x 36cm width x 23cm height)

Air Transat checked baggage is 25kg and carry on is 5kg.

Only liquids in containers of 100ml or less that fit comfortably into a one litre transparent plastic bag (approx 20cm x 20cm) when fully closed are permitted. Baby food or food for those on special diets are exempt however passengers may be required to demonstrate that what they are carrying is real and for genuine use. Essential medication is also allowed in quantities needed during the trip. We recommend passengers carry a medical certificate or letter from their GP.

Pre assigning seats:

Seats will automatically be pre assigned together at time of booking with most of our transatlantic airline carriers. The airline does reserve the right to change your seats at any time which can happen for example if there is a change of aircraft size.

Air Transat and British Airways are now charging for the facility to pre assign seats.

Air transat seats can be pre assigned online at www.airtransat.ca for a fee of CA\$15 – CA\$35 depending on your chosen seat.

British Airways - you can book your seat online at www.britishairways.com using your airline "confirmation no." that can be found on the confirmation invoice. You can select your seats 24 hours prior to departure on British airways.com free of charge. If you wish to prebook your seat from time of booking up to 25 hours prior to departure, you will be charged a fee online of £25 / €30 euro by British airways. (Please note all fee's are subject to change)

Wheelchairs

Please notify our after sales team at amendments@americanholidays.ie of your request for wheelchair assistance.

3rd party suppliers & airlines may require their own special needs forms to be completed. E.g. Cruise companies.

The top of the page features a banner image of a beach with a clear blue sky, a turquoise ocean, and a lifeguard stand with an American flag on the right. The 'AMERICAN HOLIDAYS' logo is overlaid on the left side of the banner. The logo consists of the words 'AMERICAN' and 'HOLIDAYS' stacked vertically in a bold, red, sans-serif font with a white outline. Small yellow stars are placed between the letters of 'AMERICAN' and 'HOLIDAYS'.

**AMERICAN
HOLIDAYS**

Room Requests: Any special requests made at time of booking will be sent to the hotel/suppliers. (E.g. low floor/ located close to lift etc). Please note special requests cannot be guaranteed.

Cruise online check in. Please remind your client to complete the online registration prior to arriving at the pier for embarkation; Guests should complete this process by logging onto the cruise lines website and completing the online check in. Please use the cruise reference which you can usually find on your American holidays/Travelmood invoice.

Documentation: Your documents will be emailed to the address in your booking 10 – 14 days prior to departure date. If you require a hard copy please email packaging@americanholidays.ie with your request. Please note with most cruise companies, luggage labels for the cruise need to be picked up at the pier to embarkation.

Deposit Rules:

We offer access to all types of fares to give you the most competitive price and flexible itinerary for your customer. We offer contract fares, web fares and instant purchase fares. From time to time airlines offer seat sales & these fares while great prices usually have a ticketing deadline. Also they can have restrictions such as non refundable and non changeable.

Therefore our deposit rules are set by the “ticket by” date.

Deposit rules explained.....

Full payment – Late bookings. All bookings due to depart in the next 10 weeks.

50% deposit - Bookings departing outside 10 weeks where “ticket by” date is within the next 30 days.

€150 pp – Bookings departing outside 10 wks where “ticket by “date is within 10 weeks of departure date.

Example of 50% deposit. If your quote/booking has a “ticket by” date within the next 30 days we will have to issue the customers ticket. In most cases these tickets are non refundable especially on the “seat sale” fares therefore we ask for 50% of the holiday total. Once ticketed flights are usually non refundable and non changeable.

E.g. booking date 1st October 2011 for Orlando Holiday to depart 16th - 24th May 2012. Ticket by date with EI /VS flights is 4th October 2011. Deposit required 50% of total holiday price.

Example of E150 pp deposit.

If you quote / booking has a “ticket by” date within 10 weeks of departure date this is generally a contract fare without ticketing restrictions. This ticket does not have to be issued until 0 weeks prior to departure.

E.g. booking date 1st October 2011 for Orlando Holiday to depart 16th-24th May 2012. Ticket by date with Aer Lingus 10th April 2012. Deposit required 150e per person.